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Job Title:

Handyperson

Department:

Operations

Reporting To:

Senior Operations Manager

Summary/Objective:

We are looking for a reliable handyperson to undertake upkeep and repair tasks at the interior or exterior of our customers' company premises. We'll rely on you to keep our facilities in perfect condition by doing a variety of jobs as the situation requires. Skilful hands and technical knowledge are important in this role. You must be well-organized, with strong general repair skills. A keen eye for detail and physical stamina are valued greatly in this job.


Compensation & Benefits:

- Salary: \$20 - \$35 per hour (based on experience)
- Hours: Flexible
- Key Performance Indicator (KPI) bonuses may be available for this role

Essential Functions:

- Clean facilities by sweeping, dusting etc.
- Perform maintenance and light repairs
- Paint and fill gaps or crevices (on walls, sidewalks etc.)
- Light painting and patching work.
- Undertake duties as assigned or carry out emergency tasks (e.g. shovelling snow)
- Identify and report the need for major repairs

Requirements:

- Proven experience in this role
 - Experience with hardware tools and electrical equipment
 - Good communication ability
 - Well-organized and having demonstrable experience of problem-solving
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- Attention to detail
- Possession of reliable transportation and own tools of the trade
- Must be able to pass criminal background check, and drug screen
- Ability to work flexible hours
- High school diploma or equivalent

Supervisory Responsibility:

None

Work Environment:

This job requires working onsite at the organizations that Atlas Facilities Maintenance provides janitorial, facilities maintenance and cleaning services for.

Travel:

This position requires travel within a 50-mile radius from downtown Portland (travel is paid)

Other Duties:

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

On accepting the position, you will be subject to:

- Demonstrating eligibility to work in the US
- Passing a background check and drugs screen

